**NEW FINANCE Steering Committee meeting AGENDA**

*Malta, 24 October 2017*

**WP Project management**

09:00 – 09:15 What has happened since SC meeting in Velenje - REGEA

09:15 - 09:45 1st progress report: whether we have achieved our goals; the greatest weaknesses and deviations from the work plan, prolongation of the end of the project – REGEA.

09:45 – 10:00 A preparation for a 2nd reporting period. Communication related to the reporting – REGEA

10:00 – 10:05 Meeting in Barcelona – When?

**WP Communication**

10:00 – 10:15 1st annual congress of the Efficient Buildings community – experiences and ideas useful for our project (Julije and Josep)

10:15 – 10:45 Where we are with the communication activities? Are we working in accordance with the AF and with the communication plan? – ARAEN

What communication activities have partners implemented (5 min each) – ALL PARTNERS (including a presentation of the NF promotional video)

10:45 - 11:00 NFA & NFA Retreats – Are we in line with the plan? First experiences, problems and possible solutions?

11:00 – 11:15 Future events announcements (retreats, trainings, other events), news publishing, preparing content for the web – Who? What? When?

*11:15 – 11:45 Coffee break*

**WP Capitalization – OUTPUT: Number of strategies supporting plans on energy consumption management for public buildings**

11:45 – 12:15 Existing innovative business models/strategies for EE projects – What we have done and a plan to achieving the goal (future tasks).

12:15 – 13:00 Benchmark of 12 innovative business models - Presentation of one example and a plan how to reach the goal (**deadlines and internal communication**) (ICAEN)

*13:00 – 14:30 Lunch*

**WP Capitalization – OUTPUT: Number of target groups participating in capacity raising activities on energy efficiency for public buildings**

14:30 – 14:45 A presentation of the business case and adoption of the final version. (*MIEMA+ALL PARTNERS)*

14:45 – 15:15 Introduction of the next day Training of Trainers work session

**WP Capitalization – OUTPUT: 5 new EE projects**

15:15 – 16:00 Overview of activities (ICAEN + ALL PARTNERS)

16:00 Any other business

*Joint dinner – MIEMA will provide additional information*